

**EXHIBITION SPACE CONTRACT**

**Exhibitor Contact Details**

Company Name		Contact Person	
Office Address		Designation	
Telephone No.		Mobile No.	
Fax No.		Email Address	
		Products	

**A. Stand Requirements:**

Type of Stand	Cost per sqm	Area (sqm)	Amount (USD   RO)
<input type="checkbox"/> <b>Shell Scheme</b> <i>(minimum 9 sqm)</i>	USD 380   RO 145	X <input type="text"/>	= <input type="text"/>
<input type="checkbox"/> <b>Space Only</b> <i>(minimum 18 sqm)</i>	USD 315   RO 120	X <input type="text"/>	= <input type="text"/>

**STAND NO.:** \_\_\_\_\_

**B. Event Catalogue Advertisement:**

Particulars	Rates	Particulars	Rates
<input type="checkbox"/> BACK COVER	USD 2600   RO 1000	<input type="checkbox"/> DOUBLE PAGE SPREAD	USD 2340   RO 900
<input type="checkbox"/> INSIDE FRONT COVER	USD 2080   RO 800	<input type="checkbox"/> INSIDE FULL PAGE	USD 1300   RO 500
<input type="checkbox"/> INSIDE BACK COVER	USD 2080   RO 800	<input type="checkbox"/> INSIDE HALF PAGE	USD 910   RO 350
<input type="checkbox"/> BOOK MARK	USD 2600   RO 1000		

**TOTAL AMOUNT (A + B) USD | RO** \_\_\_\_\_

All Payments must be made by cheque in favour of Omanexpo LLC, or by bank transfers to:

Bank Name: National Bank of Oman  
Account Name: Omanexpo LLC  
Account No: 1049 -114576 – 001 (RO) | 1049 -114576 – 002 (USD)  
Swift Code: NBO MMRX

**Exhibitor Declaration**

We hereby confirm our interest in exhibiting at **Women Expo 2014** and that we have read and we agree to all the Exhibition Terms and Condition of Contract. The signature of this Exhibition Space Contract and its receipt by Omanexpo LLC is deemed conclusive evidence of the Applicant's agreement to pay the full fees due. The Contract may not be cancelled by the Applicant. The Applicant further acknowledges that Omanexpo LLC, having incurred expenses as a result of the contract, is not required to refund any of the fees and that Omanexpo LLC is also entitled to any unpaid amounts that may be owed by the Applicant to Omanexpo LLC.

Name		Company Stamp	
Designation		Date	
Signature			

**FOR OFFICIAL USE ONLY**

<b>Total Amount Due</b>	USD   RO	<input type="text"/>	USD   RO	<input type="text"/>	<b>Payment Terms</b>
Invoice No.		<input type="text"/>		<input type="text"/>	-- 50% initial payment due on signing of the contract
Exhibition Code		<input type="text"/>		<input type="text"/>	-- Balance 50% due by 31 <sup>st</sup> August 2014.
					<i>(All contracts signed after 31st August 2014 requires 100% settlement)</i>

**Authorization for Women & Child Expo**

Name		Signature	
Designation			
Date			
Comments:			

# Exhibition Terms and Conditions of Contract

1. In these conditions, the term Exhibitor means the signatory of this application and includes all participating employees or agents of such, and the term Exhibition means that described on the reverse hereof "The Organiser" means Omanexpo LLC.

2. When payments for space are not made when due, the organizers reserve the right to charge loss incurred by the organizer arising thereon.

3. Applications for space must contain details of the proposed exhibit and the names of other companies represented by the Exhibitor whose products are to be shown on or whose services are to be referred to on the stand. The Organiser reserves the right to refuse participation to any Exhibitor.

4. The charge for space is exclusive of any applicable local Government or exchange and will be subject to alteration in the event of any change therein. A notice signed by the organizers and sent by recorded delivery to the address on the applications form shall be sufficient notice of such amendment to the contract which shall otherwise remain binding in all respects.

5. The organizers shall give full power to determine in every respect the allocation of area and position of space and they shall be entitled for any to vary the general layout or the situation and area of any particular stand even if already allotted and the exhibitor shall accept such new allotment of space in substitution of that originally allotted. However, the organizers should notify the Exhibitor prior to any change by minimum 7 days from the date of exhibition opening.

6. Upon the allocation of space, a contract shall arise between the organizers and the exhibitor in terms of these conditions subject to variation as mentioned as regards space allotted.

7. Every exhibitor shall occupy the space allotted to him by 8:00 a.m. on the day prior to the opening of the exhibition.

8. In the event of any exhibitor committing an act of bankruptcy or if a limited company being wound up, the contract with him shall be determined and all monies already paid shall be retained by the organizers.

9. Exhibitors may not assign, sublet or grant license in respect of any part of the space allotted to them nor any advertisement of firms who are not bonafide exhibitors to be exhibited on any stand. Only those products, services and companies mentioned on the application form may be incorporated in the stand.

10. Exhibitors will be totally responsible for the cost of restoring to its original condition any part of land or structure occupied by them which has been altered or damaged in any way.

11. Exhibitors shall be totally responsible for the obtaining of visas as may be required to enable them, their servants, agents, representatives, invitees or others to attend the exhibition and in no event shall there be any claim for damages or otherwise against the organizers of any loss or expense relation thereto.

12. The organizers will not be responsible for the safety of any exhibit or property of any exhibitor, or any other person, for the loss of, or damage, or destruction to same, by theft, or fire, or other cause whatsoever, or for any loss or damage whatsoever sustained by any exhibitor, by reason of any defect in a building caused by fire, storm, tempest, lightning, national emergency, war, labour disputes, strikes or lockouts, civil disturbances, explosion, inevitable accident, force majeure, or any other cause not within the control of the organizers, whether ejusden generic or not, or for any loss or damage occasioned, if by reason of the happenings of any such events, the opening of the exhibition is prevented or postponed, or abandoned, or their own stand fittings, and for their proportion of the shell scheme stand, as the exhibitors are advised to cover

themselves by insurance in respect thereof to any extent available.

13. In no event shall the exhibitor have any claim for damages of any kind against the organizers in respect of any loss or damage, consequential upon the prevention, or postponement, or abandonment of the exhibition, by reason of happening or any of the events referred to in condition 12 or otherwise, or of the exhibition building becoming wholly or partially unavailable for the holding of the exhibition for reasons beyond the organiser's control. If, in the opinion of the organizers, by re-arraigning or postponement of the period of the exhibition, or by substitution of another hall, or building or any other reasonable manner, the exhibition can be carried through, the contracts for space shall be binding upon the parties, except as to the size and position necessary shall be determined by the organizers. If the new allocated space is less than the agreed by 50%, the Exhibitor has the right to reimburse up to 30% of the amount paid to organizers.

14. Stands must be properly manned and exhibits displayed during all the time that the exhibition is open to trade visitors and the public. No exhibits may be removed before the end of the exhibition without the written permission of the organizers, which will only be given in exceptional circumstances.

15. Breach of contract and withdrawal by the exhibitor – without prejudice to the rights and remedies of the organizers in respect of any breach of the contract on the part of the exhibitor, the organizers may at their discretion allow the exhibitor to withdraw from the exhibition subject to the following conditions:

- The exhibitor must give a written notice to the organizers that he desires to withdraw.
- Any such notification by the organizers to the exhibitor will constitute a cancellation of the contract subject to the payment by the exhibitor to the organizers of a consideration for release from the contract.
- The amount of such payment will be specified in the organiser's notification to the exhibitor and will be that proportion of the space rental payable under the contract specified in the second column below which appears the period date in the first column below upon which the organizers receive the notification from the exhibitor.

Date of Receipt by Organisers of Notice of Withdrawals	Proportion of Space Rental Payable %
More than 6 months prior to the opening of the exhibition	25%
6 months to 4 months prior to the opening of the exhibition	50%
4 months to 2 months prior to the opening of the exhibition	75%
Less than 2 months prior to the opening of the exhibition	100%

d) Upon payment of such amount to the organizers by the exhibitor (credit being given by the organizers for all rental already paid by the exhibitor), the contract shall be cancelled and neither party shall have any further claim against each other.

16. Particular attention is drawn to the relevant safety standards which must be strictly observed for any exhibits involving lasers or radioactive materials, or materials which

might provide noxious fumes or which make use of or display any other materials which may involve danger to the health or safety of any person. No such materials may be brought into the exhibition without prior agreement in writing of the organizers and also the exhibitor or person arising from the use or display of such materials. An exhibitor's manual will be issued to the exhibitor containing detailed instructions for the organization of the exhibition.

17. Stand rentals may be paid for in Omani Rials or US\$.

18. Claims: The organizers cannot accept any complaint or claim against them unless it is submitted in writing to the address given on the previous page within two weeks of the closing date of the exhibition. All claims and disputed shall be settled in Muscat in accordance with the law and customs of the Sultanate of Oman.

All communication should be addressed to:



P.O. Box 20, PC 117, Muscat, Sultanate of Oman  
Tel: +968 24660124 | Fax: +968 24660125  
Email: [info@omanexpo.com](mailto:info@omanexpo.com)  
Website: [www.omanexpo.com](http://www.omanexpo.com)

## Payment terms:

**Down payments should be paid within 15 days from signing the contract.**

- 50% due on signing the contract (Down payment - payable within 15 days of signing the contract).
- 50% due by August 31, 2014.
- Exhibitors registering after August 31, 2014 should pay the total cost of the stand or space reserved on receipt of the corresponding invoice.
- All additional facilities requested by the Exhibitor shall be paid for in advance.
- No Exhibitor may remove the products and samples from his stand or space until all dues to the Organizers have been paid.
- Payments shall be remitted net of any bank charges.
- Bank detail is follows:

All payment must be made by cheque in favour of Omanexpo LLC, or by bank transfer to:  
Bank Name: National Bank of Oman  
CBD Branch Muscat, Sultanate of Oman  
Account Name: Omanexpo LLC  
Account Number: 1049-114576-001 (RO),  
1049-114576-002 (USD)  
Swift Code: NBOMOMRX

**I, hereby confirm that I have read and understood the terms and conditions mentioned in this contract:**

**SIGNATURE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**DESIGNATION:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**COMPANY STAMP:**